

OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS & RESEARCH DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY

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REGISTRATION CHECKLIST FOR NEWLY ADMITTED STUDENTS (Page: 1 of 1)

Document No: DeKUT/AAR/EAC/FORM 2/6 2023/2024 Academic Year

SECTION A: STUDENT'S DETAILS (TO BE COMPLETED BY THE STUDENT)			
FIRST NAME: SURNAME. SURNAME.			
PROGRAMME ADMITTED TO:			
REGISTRATION NUMBER:			
YEAR OF STUDY: DATE:			
TEL NO.: E-MAIL ADDRESS:			
SECTION B: PRSENTATION AND VERIFICATION OF DOCUMENTS (TO BE FILLED BY THE VERIFYING ADMISSIONS OFFICER)			
S/NO	DOCUMENT NAME	DOCUMENT CODE	REMARKS
1	Original Copy of Admission Letter		
2	Original Valid National Passport/ National Identity Card/East African Passport		
3	Original Academic Secondary Certificate & University/College Certificates		
4	CUE Acknowledgement of receipt of your certificates for recognition & Equation.		
5	Student Personal Details Form	DeKUT/AAR/EAC/FORM 3/6	
6	Attach the following: one copy of valid Passport/copy of National Identity Card and one copy of Secondary Certificate and University/College Certificates		
7	Medical Examination Report	DeKUT/AAR/EAC/FORM 4/6	
Name of the Verifying Admissions Officer: Signature: Date Stamp.			

Note: This Form must be retained by the Admissions Officer verifying the Student's Documents and should be returned to the Registrar, Academic Affairs & Research.