



**DEDAN KIMATHI UNIVERSITY OF TECHNOLOGY**  
**OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS & RESEARCH**

P.O BOX 657-10100 NYERI, KENYA

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Document No: DeKUT/AAR/INTERNATIONAL/FORM 1/6  
2024/2025 Academic Year

**JOINING INSTRUCTIONS TO STUDENTS**

**1. ISSUANCE OF KENYAN STUDENT PASS**

All East Africa Community citizens coming to Kenya for training purposes are required to be issued with a Kenyan Student Pass. In this regard, you are required to provide the following documents upon arrival at Dedan Kimathi University of Technology (DeKUT) on 2<sup>nd</sup> September, 2024 so that the University applies for a Kenyan Student Pass on your behalf: (i). copy of Valid National Passport with at least two blank bio data pages, (ii). your current immigration status, (iii). current two passport size coloured photographs & a digital copy, (iv). copies of basic academic certificates, (v). commitment letter from the Sponsor and (vi). Police Clearance Certificate from your home country. Please note that for the **Student Pass Application**, a **Police Clearance Certificate is mandatory** hence you will be required to obtain one **before departure** from your Country.

**2. ONLINE REGISTRATION**

You are required register online on or before 2<sup>nd</sup> September, 2024 via the following link: [registration.dkut.ac.ke/international](http://registration.dkut.ac.ke/international). In addition, you are also required to produce both originals and copies of your Valid Passport and Academic Certificates on the reporting day.

**3. MEDICAL EXAMINATION**

Admission to the University is upon availing a satisfactory medical report on the reporting day. You are therefore required to undergo a medical examination in a public hospital before coming to the University. Form **DeKUT/AAR/INTERNATIONAL/FORM 4/6, MEDICAL EXAMINATION REPORT is to be filled by a qualified** medical practitioner in the public hospital mentioned above. You should avail the duly filled Medical Form together with one (1) **COLOURED PASSPORT SIZE PHOTOGRAPH. The Doctor who will examine you should complete the Form and enclose it in a sealed envelope addressed to the Medical Officer, Dedan Kimathi University of Technology, PRIVATE BAG, DEDAN KIMATHI, Kenya.** You are required to bring the medical report on the day of registration. The Form should **NOT BE SENT BY POST.**

**4. MEDICAL ATTENTION AT THE UNIVERSITY**

The University Clinic serves all students as outpatient clients. However, if a student needs specialised care in another facility as an outpatient or inpatient, he/she has to meet all the expenses incurred. In this regard, you are advised to procure a valid Medical Insurance cover for the duration that you will reside in Kenya.

**5. DENTAL AND OPTICAL TREATMENT**

The University does not provide optical and dental treatment. If you have or suspect that you have eye or dental problems, you should consult an optician or dentist as need arises. DeKUT is located in Nyeri Town and there are several health facilities that offer optical and dental care.

**6. EQUATION OF CERTIFICATES BY THE COMMISSION FOR UNIVERSITY EDUCATION-KENYA**

You are required to apply for **Recognition & Equation of your Academic Certificates** by The Commission for University Education – Kenya through their website (<https://recognition.cue.or.ke/>) on before reporting to DeKUT. On arrival at DeKUT, we expect you to provide evidence that you have applied and thereafter the University will follow up the matter on your behalf.

## **7. TRAVEL DOCUMENTS**

You will be required to request for at least a **3 months Visitors Pass** at the point of entry pending processing of your application for the **Student Pass**. However, for **South Sudan Nationals**, you will be required to apply for an **E-VISA** beforehand via the following link: [www.ecitizen.go.ke](http://www.ecitizen.go.ke) at a cost of \$ 51.

## **8. MATERIALS NEEDED BY STUDENTS**

Please note that you will need stationery, books and equipment depending on the School/Institute or Department in which you will be registered, clothing and pocket money as well as beddings. Also note that DeKUT is located in Nyeri County, which is at times experiences cold weather hence warm clothing is recommended.

### **NOTE:**

1. All Forms should be returned to the Registrar Academic Affairs & Research on the Reporting Day.
2. All citizens from Rwanda, Burundi, Uganda, Tanzania are exempted the Students Pass application fees.